



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

Tuesday January 5th, 2021

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, on ZOOM, and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, DESIREE TREMBLAY, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

01-01-2021

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay: YES
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc:
7. Seat #6 M Robin Zacharias:

Director General Andrea Lafleur :

02-01-2021

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting December 1st, 2020 be accepted as written.

Carried

03-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

THAT the Minutes of the extra ordinary council meetings December 8th, 2020, December 15th, 2020 (Budget) and December 28th, 2020 be accepted as written.

Carried

04-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Municipality of Otter Lake purchases cameras from WEPC at a cost of \$6,965.19 to install at the Otter Lake RA to protect our beautiful property.

Carried

05-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake purchases cameras from WEPC at a cost of \$2,217.91 to install at the Municipal Hall and Municipal garage to protect our property.

Carried

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

06-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CARLEN LAFLEUR

THAT the Municipality of Otter Lake issues checks totalling \$225.00 to the winners of the Christmas decorating contest 2020. Funds were received from the RA Committee, 50+ Club and the Fire Department to help cover the cost.

Carried

07-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

THAT the Municipality of Otter Lake gives Andrea Lafleur, Director General, the authorisation to sign the contract with La Relance-Évolutive for our recycling for three years (2021-2023).
(Annex A)

Carried

08-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake hires Danielle Belec to translate our boat wash information pamphlet from English to French at a cost of approx. \$100.00.

Carried

09-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

THAT the Municipality of Otter Lake adopts the public meeting dates for 2021, 7PM at the municipal hall.

January 5, 2021
February 2, 2021
March 2, 2021
April 6, 2021
May 4, 2021
June 1, 2021
July 6, 2021
August 3, 2021
September 7, 2021
October 5, 2021
November 16, 2021
December 7, 2021

Carried

10-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

THAT the Municipality of Otter Lake give Andrea Lafleur the authorization to apply for three summer students in the Canada Summer Jobs 2021 federal program. The program covers up to 100% of the students' wages.

Carried

11-01-2021

RESOLUTION FOR THE MUNICIPALITY OF OTTER LAKE

ADOPTION OF THE ANNUAL REPORT FOR YEAR 3 – REVISED FIRE SAFETY COVER PLAN

WHEREAS the revised fire safety cover plan came into effect on May 1st 2017;

WHEREAS year 3 of the revised fire safety cover plan ended on April 30th 2020;

WHEREAS article 35 of the Fire safety act states that an activity report for the previous year must be prepared, adopted by resolution and sent to the minister each year.

It is moved by **IVAN LEBLANC** and resolved to adopt the annual report for year 3 of the revised fire safety cover plan and to transmit this report to the minister.

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

Carried

The 2020 Outlook for the year was tabled by councilor Robin Zacharias.

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay: Snow castle challenge
Meeting with Loisir Sport

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau: Leslie Park lease
Green International truck

Seat #5 M Ivan Leblanc: Skating rink

Seat #6 M Robin Zacharias:

Information for Council Members

- Building Inspector report
- Mayor's report
- Telephone lines at the Otter Lake CLSC
- Local administrator at Shawville Hospital
- Funds still available MRC emergency fund
- Emergency isolated environment agreement
- MRC gives grant of \$10,000 to Ski at School

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

Mr. Jason Durant is our representative for the MRC Pontiac at the GIRT table
First public charging station for electric vehicles in Litchfield
English potable water course – Emploi Québec

- Firechief's report
 - Road Foreman's Report
 - Leslie Park report
-

Correspondence

- | | |
|--------------------|-----------------------------|
| 1. Kari Richardson | 2020 Residential waste |
| 2. Cyndy Phillips | Socio-economic situation |
| 3. Sabrina Ayres | Snow Castle challenge |
| 4. Colleen Jones | Public charging station |
| 5. Sandra Beaudoin | Land purchase |
| 6. Bart Hollington | Ski-doo trail |
| 7. Service Canada | Summer jobs |
| 8. RPGL | Michel Lafreniere |
| 9. Gaye Rigby-Mann | Trail Hughes – Belmont road |
-

12-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$60,308.53 have been proposed.

Signed in Otter Lake, Quebec
This 5th day of January 2021.

Andrea Lafleur, Director General

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

Accounts payables :	60,308.53 \$
Prepaid Invoices :	13,201.86 \$
Elected and Employees Salary :	56,253.57 \$
Total :	129,763.96 \$

13-01-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

THAT the meeting be adjourned at 8:20PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General