



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

### Tuesday November 3rd, 2020

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

**ABSENT:** Councilor DESIREE TREMBLAY (motivated)

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

#### 137-11-2020

IT WAS MOVED BY COUNCILOR IVAN LEBLANC  
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay:
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc: YES
7. Seat #6 M Robin Zacharias:

Director General Andrea Lafleur :

#### 138-11-2020

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER

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AND UNANIMOUSLY RESOLVED

**THAT** the Minutes of the regular council meeting October 6th, 2020 be accepted as written.

Carried

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### 139-11-2020

**WHEREAS:** The Municipality requires more storage space for their municipal equipment now that we have taken over the snow plowing of our municipal roads

**WHEREAS:** The Municipality has decided to increase the storage space by building a lean-to attached to the municipal garage

**WHEREAS:** The Municipality asked two contractors, Denis Paquette Construction and Renovation and Ken Richard Construction to bid on the project

**WHEREAS:** The Municipality received the following bids (before tax):

Denis Paquette Construction and Renovation:	\$40,180.00
Ken Richard Construction:	\$53,000.00

IT WAS MOVED BY COUNCILOR VICKY DUBEAU  
AND UNANIMOUSLY RESOLVED

**AND RESOLVED THAT:** The Municipality of Otter Lake hires Denis Paquette Construction and Renovation to build our new lean to on the municipal garage.

Carried

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### 140-11-2020

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER  
AND UNANIMOUSLY RESOLVED

**THAT** the Municipality of Otter Lake purchases the required parts to fix our Firetruck number 225 at a cost of approximately \$2000.00 plus tax.

Carried

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### Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

Seat #6 M Robin Zacharias:                      Congratulations to the roads crew for their work on Stephens Road

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### **Information for Council Members**

Building Inspector report

Mayor's report

MRC Pontiac Land tax sale November 12th

Volunteer Appreciation 2020 and 2021 will be done together in 2021

Sûreté Québec visiting the schools – COVID

COVID alert system in Québec

FARR Project – Main street revitalization

Engineering services at Pontiac MRC –  
2021 projects

New Land Use Planner at the Pontiac MRC Mr. Jason Durant – Mr. Regent Dugas retires

Emergency COVID aid still available at the MRC and the SADC

Driving for success program for youth 12-20 years of age – Mr. Greg Graham

Ski at school – MRC is working to find the necessary monies for the program

Compliment received about our employee Mr. Serge Sabourin at the dump

Firechief's report

Road Foreman's Report

Leslie Park report

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### Correspondence

1. Colleen Jones	Volunteer awards
2. Maureen Levesque	Ski Pontiac
3. Janie Crawford	Ski Pontiac
4. Jordan Kent	Ski Pontiac
5. Patty Hansen	Ski Pontiac
6. Isabelle Nadeau	Ski Pontiac
7. Claudine Trudel	Ski Pontiac
8. Sabrina Ayres	Cultural leisure
9. Gouvernement Québec	Maintenance grant
10. Gouv. Du Québec	Double vocation grant
11. Roslyn Carter	Trailside signage
12. Denis Chaussé	Angel Tree Project
13. Jonathan Bigras Pilon	High speed internet
14. Kim Lesage	Engineering services
15. Club Quad Pontiac	List of roads

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### 141-11-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**That** the accounts be paid

Carried

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### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$72,056.67 have been proposed.

Signed in Otter Lake, Quebec  
This 3rd day of November 2020.

Andrea Lafleur, Director General

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Accounts payables :	72,056.67 \$
Prepaid Invoices :	4,865.87 \$
Elected and Employees Salary :	39,251.45 \$
<b>Total :</b>	<b>116,173.99 \$</b>

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**142-11-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

**THAT** the meeting be adjourned at 7:50PM.

Carried

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KIM CARTIER VILLENEUVE, Mayor

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ANDREA LAFLEUR, Director General