



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Ordre du jour / Agenda

### **Tuesday August 3rd, 2021**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, ROBIN ZACHARIAS all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

#### **87-08-2021**

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS  
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur: YES
3. Seat #2: Vacant / Vacant
4. Seat #3 Mme Kathleen Gauthier: YES
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5: Vacant / Vacant
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

### **Opening of the tenders for winter sand and salt.**

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### 88-08-2021

**WHEREAS** the Municipality of Otter Lake put out a tender for winter sand 2021-2022;

**WHEREAS** the municipality decided to have the sand delivered to the municipal yard and stockpiled.  
(Municipality will provide the 3% salt)

#### The following tenders were received:

**Doug Zacharias Trucking:** \$10.50 per MT plus tax  
**Entreprises Brian Stanton:** \$9.77 per MT plus tax

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER  
AND RESOLVED

**THAT** the Municipality of Otter Lake purchases their sand from Brian Stanton Enterprise for the 2021-2022 winter season, 6000 tons at \$9.77 per MT plus tax, material will be delivered to our yard, mixed with salt and stockpiled.

Carried

### 89-08-2021

**WHEREAS** the Municipality of Otter Lake put out a tender for winter salt 2021-2022;

**WHEREAS** the municipality decided to have the salt delivered to the municipal yard. (200 MT)

#### The following tenders were received:

**Compass Minerals Canada Corp.:** \$94.77 per MT plus tax  
**Sel Warwick:** \$122.00 per MT plus tax

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER  
AND RESOLVED

**THAT** the Municipality of Otter Lake purchases their salt from Compass Minerals for the 2021-2022 winter season, 200 tons at \$94.77 per MT plus tax, material will be delivered to our yard.

Carried

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### 90-08-2021

IT WAS MOVED BY COUNCILOR CARLEN LAFLEUR  
AND UNANIMOUSLY RESOLVED

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**THAT** the Minutes of the regular council meeting July 6th, 2021 be accepted as written.

Carried

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### 91-08-2021

**WHEREAS** the Transport Québec has paid compensation of \$356,356.00 for the maintenance of local roads for the calendar year 2020;

**WHEREAS** compensation distributed to the municipality is for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which municipalities are responsible;

#### **FOR THESE REASONS,**

it is proposed by VICKY DUBEAU, seconded by KATHLEEN GAUTHIER, and was unanimously resolved and agreed that the Municipality of Otter Lake informs Transport Québec that compensation was used for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Aid Program for the maintenance of local roads.

Carried

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### 92-08-2021

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

**THAT** the Municipality of Otter Lake authorizes the purchase of a GridBee submersible active mixing system to install in the water system to prevent freezing. The cost of the system from Greatario is 17,806.80 plus tax. Cost will be covered by our TECQ 2019-2023 grant.

Carried

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### 93-08-2021

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

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## Ordre du jour / Agenda

**THAT** the Municipality of Otter Lake authorizes the cleaning of the wells at the pump house that provide our potable water. The cost of the cleaning by Greatario is 4,950.00 plus tax.

Carried

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### **94-08-2021**

#### **TO AUTHORIZE BY MANDATE THE RPGL LAW FIRM (LLP) - 272 to 276, avenue Martineau, in the Municipality of Otter Lake;**

**WHEREAS** the presence of unauthorized uses was noted on the property known as 272 to 276 avenue Martineau.

**WHEREAS** the Municipality of Otter Lake has enjoined the owners and occupants of the building concerned to comply with the regulations and that they do not comply with its requests.

**WHEREAS** the Municipality of Otter Lake gave long grace periods in order to allow the owner to comply with urban planning regulations

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS  
AND UNANIMOUSLY RESOLVED

**FOR THESE REASONS**, this Council:

1. Mandates the law firm RPGL (SENCRL), located at 283, rue Notre-Dame, Gatineau (Québec) J8P 1K6, to represent the Municipality of Otter Lake before a competent court to enforce municipal regulations. applicable, and this, for the property known as being 272 to 276, avenue Martineau, in the Municipality of Otter Lake, within the framework of the violations noted and those that may be noted after the adoption of this resolution.

2. Mandates the law firm RPGL (SENCRL), located at 283, rue Notre-Dame, Gatineau (Québec) J8P 1K6, for the purpose of undertaking any appropriate procedure, on behalf of the Municipality of Otter Lake, against the owners concerned, in order to execute the judgments obtained and recover, if applicable, the extrajudicial costs incurred by the Municipality of Otter Lake.

3. Hereby authorizes His Worship the Mayor, Mrs. Kim Cartier-Villeneuve, and / or the Secretary-treasurer and Director General, Mrs. Andréa Lafleur, or their replacements, to sign for and on behalf of the Municipality of Otter Lake, all documents giving effect to the present resolution and to sign all agreements to be reached aimed at obtaining the respect of the by-laws of the Municipality of Otter Lake.

Carried

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### **95-08-2021**

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IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake orders 24,000 liters of 35% liquid calcium from the company MultiRoutes at a cost of 0,298 a litre, total cost of \$7,152.00 before taxes. The volume ordered will allow for an additional application of calcium on Picanoc road. Cost will be covered with additional monies received from the double vocation grant in relation to the substantial amount of log trucks travelling on our municipal road.

Carried

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### **96-08-2021**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**THAT** the Municipality of Otter Lake agrees to snow plow an additional .5 of a kilometer of Bellemore road (to the end of the municipal road). There are new permanent residents at 206 Bellemore road (proof obtained) and the road meets the standards required for snow plowing.

Carried

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### **Notice of motion**

Notice of motion is given by ROBIN ZACHARIAS, Councillor of the Municipality of Otter Lake that there will be adoption at a subsequent meeting, of bylaw 03-08-2021 pertaining to conditional uses on the territory of the Municipality of Otter Lake. Project By-Law annexed.

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### **Varia**

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

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Seat #3 Mme Kathleen Gauthier: Dump hours

Seat #4 Mme Vicky Dubeau:

Seat #6 M Robin Zacharias: Boat wash station

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### **Information for Council Members**

- Building Inspector report
- Mayor's report
- Grant available Outaouais Sports and Leisure
- Grant for Electric vehicle charging station
- Firechief's report
- Road Foreman's Report
- Leslie Park report

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### **Correspondence**

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|----------------------|------------------------|
| 1. MAMH              | 2019-2023 TECQ         |
| 2. Normand Veillette | Grant                  |
| 3. MTQ               | Maintenance grant      |
| 4. Nicole Leblanc    | Chalk River            |
| 5. Jane Toller       | Flooding Program       |
| 6. Kim Lesage        | Louis-Charles Tellier  |
| 7. CISSSO            | Vaccinations           |
| 8. Pat Giroux        | Survey pin             |
| 9. Fanny Guérin      | Domestic violence      |
| 10. Hayley Campbell  | Bill 96                |
| 11. Robert Blondin   | Collins road           |
| 12. David Cyr        | 20,000 sq.ft. building |
| 13. Monique Racine   | 61 Mitchell road       |

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**97-08-2021**

IT WAS MOVED BY COUNCILOR

KATHLEEN GAUTHIER

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AND UNANIMOUSLY RESOLVED

**That** the accounts be paid

Carried

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### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$88,456.05 have been proposed.

Signed in Otter Lake, Quebec  
This 3rd day of August 2021.

Andrea Lafleur, Director General

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Accounts payables :	88,456.05 \$
Prepaid Invoices :	9,403.65 \$
Elected and Employees Salary :	33,967.37 \$
<b>Total :</b>	<b>131,827.07 \$</b>

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**98-08-2021**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the meeting be adjourned at 8:42PM.

Carried

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KIM CARTIER VILLENEUVE, Mayor

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ANDREA LAFLEUR, Director General

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