



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday December 7, 2021

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors KATHLEEN GAUTHIER, ROBIN ZACHARIAS, SERGE SABOURIN, DARREN KNOX, PENNY DUBEAU, JENNIFER QUAILE all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

140-12-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaille :
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin : YES
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

141-12-2021

La version française est la version officielle - The French version is the official version

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IT WAS MOVED BY COUNCILOR
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DARREN KNOX

THAT the Minutes of the regular council meeting November 16th, 2021 be accepted as written.

Carried

- Dossier : 00031426-1-84055(07) – 2021-04-27-11
- Sous-volet : Projets particuliers d'amélioration par circonscription électorale (PPA-CE)
- Résolution numéro : 142-12-2021

ATTENDU QUE la municipalité d'Otter Lake a pris connaissance des modalités d'application du volet Projets particuliers d'amélioration (PPA) du Programme d'aide à la voirie locale (PAVL) et s'engage à les respecter;

ATTENDU QUE le réseau routier pour lequel une demande d'aide financière a été octroyée est de compétence municipale et est admissible au PAVL;

ATTENDU QUE les travaux ont été réalisés dans l'année civile au cours de laquelle le ministre les a autorisés;

ATTENDU QUE les travaux ou les frais inhérents sont admissibles au PAVL;

ATTENDU QUE le formulaire de reddition de comptes V-0321 a été dûment rempli;

ATTENDU QUE la transmission de la reddition de comptes des projets a été effectuée à la fin de la réalisation des travaux ou au plus tard le **31 décembre 2021** de l'année civile au cours de laquelle le ministre les a autorisés;

ATTENDU QUE le versement est conditionnel à l'acceptation, par le ministre, de la reddition de comptes relative au projet;

ATTENDU QUE, si la reddition de comptes est jugée conforme, le ministre fait un versement aux municipalités en fonction de la liste des travaux qu'il a approuvés, sans toutefois excéder le montant maximal de l'aide tel qu'il apparaît à la lettre d'annonce;

ATTENDU QUE les autres sources de financement des travaux ont été déclarées;

POUR CES MOTIFS, sur la proposition de Darren Knox, appuyée par Serge Sabourin, il est unanimement résolu et adopté que le conseil d'Otter Lake approuve les dépenses d'un montant de 50,000 \$ relatives aux travaux d'amélioration et aux frais inhérents admissibles mentionnés au formulaire V-0321, conformément aux exigences du ministère des Transports du Québec, et reconnaît qu'en cas de non-respect de celles-ci, l'aide financière sera résiliée.

Carried

143-12-2021

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Municipality of Otter Lake authorizes Mayor Terry Lafleur and Director General Andrea Lafleur to sign the financial assistance agreement under the Maintenance Component of the Local Roads Assistance Program (PAVL) between the Municipality of Otter Lake and the Minister of Transport, Government of Quebec.

Carried

144-12-2021

It was moved by Kathleen Gauthier and resolved that in the absence of the Mayor, Councillor Robin Zacharias may represent the municipality at any sitting of the TNO Council or of the Regional Council of Mayors of the Pontiac MRC. Mr. Robin Zacharias has also been appointed acting mayor.

Carried

145-12-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

PENNY DUBEAU

THAT the Municipality of Otter Lake makes a donation of \$100.00 towards Ste-Maries school annual Christmas meal.

Carried

146-12-2021

IT WAS MOVED BY COUNCILOR

KATHLEEN GAUTHIER

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AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake appoints Councillor Penny Dubeau to represent our municipality at sittings of the BIBLIO network.

Carried

Québec Municipal Commission - Filing of compliance audit reports relating respectively to the adoption of the 2021 Budget and the adoption of the 2021-2023 Three Year Fixed Assets Program.

Varia

Mayor M Terry Lafleur: Club motoneige / Snowmobile Club

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaille:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin: Composting

Seat #6 M Robin Zacharias: Out house at Transfert Site

Urbanism Plan

Information for Council Members

- Building Inspector report
- Mayor's report
- Meet and greet with employees November 30th
- Interview with Chip FM Radio
- Meeting with Colin Lachance, Lac Wilson road
- Phone call with Mr. St-Pierre

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Meeting with Mrs. Jane Toller to discuss our municipal priorities
Youth Council at the Pontiac MRC
Resolution of support Pontiac MRC – CPTAQ
HR, Budget and Road meetings
Meeting with Mr. Andre Fortin December 13th
Committees at the MRC Pontiac
FRR grant new monies becoming available
Problems with the SPCA - Cats

- Firechief's report
- Road Foreman's Report
- Leslie Park report

Correspondence

- | | |
|---------------------|-----------------|
| 1. École Ste-Marie | Christmas lunch |
| 2. New Horizons | Grant |
| 3. MAMH | TECQ 2019-2023 |
| 4. Urbec Concepts | Update |
| 5. CNESST | Covid-19 |
| 6. Annette Gravelle | Donation |

147-12-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$105,326.18 have been proposed.

Signed in Otter Lake, Quebec
This 7th day of December 2021.

Andrea Lafleur, Director General

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Accounts payables :	105,326.18 \$
Prepaid Invoices :	6,084.68 \$
Elected and Employees Salary :	46,772.54 \$
Total :	158,183.40 \$

148-12-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the meeting be adjourned at 8:42PM. Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General