



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday May 3, 2022

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors ROBIN ZACHARIAS, SERGE SABOURIN, DARREN KNOX, PENNY DUBEAU, JENNIFER QUAILE all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

55-05-2022

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaile :
4. Seat #3: VACANT
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin :
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

56-05-2022

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DARREN KNOX

THAT the Minutes of the regular council meeting April 5th, 2022 be accepted as written.

Carried

57-05-2022

Major road improvements – MTQ announcement

WHEREAS the MTQ made an announcement in 2017 promising the asphaltting of Highway 301 between Highway 366 and Stephens road;

WHEREAS the Municipality has received several complaints from citizens about the condition of this section of Highway 301;

WHEREAS the MTQ has delayed the work for many years now;

WHEREAS a copy of this resolution is being sent to the municipalities of Campbells Bay, Litchfield, Thorne and Alleyn & Cawood requesting their support;

CONSEQUENTLY, it is moved by SERGE SABOURIN and resolved that the Municipality express its disappointment that the section of Highway 301 between HWY 366 and Stephens road, on their territory, continue to be neglected and remind the MTQ that the current state of disrepair is a significant problem for public safety: in particular due to the poor state of the asphalt and to send this resolution to the MNA for Pontiac André Fortin, to the Minister of Transport François Bonnardel, to the MNA responsible for Outaouais Mathieu Lacombe and the Municipalities of Campbells Bay, Litchfield, Thorne and Alleyn & Cawood.

Carried

58-05-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Municipality of Otter Lake authorizes the expenditures of approximately \$2000.00 to purchase necessary equipment to create a Pickleball Court at the Otter Lake Recreation facility.

Carried

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

59-05-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

PENNY DUBEAU

THAT the Municipality of Otter Lake authorises the following purchase for the Otter Lake Fire Department:

L'Arsenal : 3 Bunkers \$6,720.00 plus tax

Carried

60-05-2022

WHEREAS: The Municipality has decided to hire a contractor to crush gravel in Mr. Jerry Dubeau's pit to create a stockpile for future road work.

WHEREAS: The Municipality asked several companies to provide a price on gravel crushing (approx. 15,000 tons)

WHEREAS: The Municipality received the following bids (before tax):

Brian Stanton Co.	No bid
Sable & Gravier Morin	7,50 \$
Carrière Tremblay	7,38 \$
H&H Construction	5,50 \$
Campbells Bay Ciment	7,00 \$

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DARREN KNOX

AND RESOLVED THAT: The Municipality hires H&H Construction to crush approximately 15,000 tons of gravel in Mr. Jerry Dubeau's pit at a cost of \$5.50 per ton.

Carried

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

61-05-2022

WHEREAS: The Municipality has decided to hire a contractor to crush gravel in Mr. Jerry Dubeau's pit to create a stockpile for future road work.

WHEREAS: The Municipality asked Mr. Jerry Dubeau to provide royalty price for the gravel (approx. 15,000 tonnes)

WHEREAS: The Municipality received the following bid:

Jerry Dubeau: \$1.50 per tonne

**IT WAS MOVED BY COUNCILOR JENNIFER QUAILE
AND RESOLVED**

AND RESOLVED THAT: The Municipality purchases approximately 15,000 tonnes of gravel from Mr. Jerry Dubeau at a cost of \$1.50 per tonne (ROYALTY). The Municipality also authorizes Andrea Lafleur, Director General, to sign the agreement with Mr. Jerry Dubeau.

Carried

Notice of motion

Notice of motion is given by PENNY DUBEAU, Councillor of the Municipality of Otter Lake that there will be adoption at a subsequent meeting; of by-law 03-04-2022 enacting the code of ethics and professional conduct for elected municipal officials of the Municipality of Otter Lake. Project By-law attached.

Notice of motion

Notice of motion is given by SERGE SABOURIN, Councillor of the Municipality of Otter Lake that there will be adoption at a subsequent meeting; of by-law 04-04-2022 enacting the code of ethics and professional conduct for the employees of the Municipality of Otter Lake. Project By-law attached.

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Varia

Mayor M Terry Lafleur:

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaille:

Seat #3: VACANT

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias:

Press release – Boat wash station

Information for Council Members

- Building Inspector report
 - Mayor's report
 - Grader marker 22 to the Osborne on Picanoc road
 - Conference – Sophie Chatel
 - Level 3 Electric charging station
 - Firechief's report
 - Road Foreman's Report
 - Leslie Park report
 - Waste Management Committee
-

Correspondence

- | | |
|---------|----------------------|
| 1. MFFP | Picanoc road |
| 2. FQM | Request for revision |

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

3. Doug Brandy	Elsie lake road
4. Thierry Raimbault	Eco centres
5. Conception Paysage	Planning
6. Kari Richardson	Composting
7. Kim Lesage	Caster Géant trail
8. André Fortin	Grant
9. Kari Richardson	Trees
10. Transports Quebec	Double vocation roads
11. Biblio	Annual meeting 2022
12. André St-Aubin	Streetlight
13. ESDC	Summer jobs
14. Jose Paulo	HWY 301
15. Monique Lavigne	Update
16. H&H Construction	Crushing
17. Hydro Québec	Webinar

62-05-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$67,883.05 have been proposed.

Signed in Otter Lake, Quebec
This 3rd day of May 2022.

Andrea Lafleur, Director General

Accounts payables :

67,883.05 \$

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Prepaid Invoices :	18,736.25 \$
Elected and Employees Salary :	40,714.65 \$
Total :	127,333.95 \$

QUESTION PERIOD

63-05-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

PENNY DUBEAU

THAT the meeting be adjourned at 7:55PM.

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General