



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday July 9, 2024

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors ROBIN ZACHARIAS, SERGE SABOURIN, DANIEL LAMARCHE, PENNY DUBEAU, JENNIFER QUAILE all forming quorum under the chairmanship of the Mayor.

ABSENT: Councilor DARREN KNOX (motivated)

Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

56-07-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaille :
4. Seat #3: M Daniel Lamarche:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin :
7. Seat #6 M Robin Zacharias:

Director General Andrea Lafleur :

57-07-2024

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DANIEL LAMARCHE

THAT the Minutes of the regular council meeting June 11th, 2024 be accepted as written with modification to resolution 48-06-2024 to include contribution from Alleyn and Cawood and Cayamant for ABV7 fees.

Carried

58-07-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER QUAILE

THAT the Minutes of the special council meeting June 18th, 2024 be accepted as written. (2024 Land Tax Sale)

Carried

59-07-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

THAT the Municipality of Otter Lake authorizes Mayor Terry Lafleur and Director General Andrea Lafleur to sign the agreement between the Municipality of Otter Lake and the Municipality of Thorne for the provision of firefighting services on the territories of Otter Lake and Thorne for 2024. (Annex A)

Carried

60-07-2024

Whereas the owners of 100 Clark Lake road requested a minor derogation to the location of the garage built in 2012, in which a permit was issued, but constructed at 0.48m, less than the 2m required as stated in article 2.2 of the Zoning bylaw 032-05-2003.

Whereas the owner of the neighbouring lot sent a letter to the Planning Committee to indicate that the issuance of the minor derogation would not affect the enjoyment of his own property.

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Whereas the planning committee met on June 13, 2024 and recommended the approval of the minor derogation.

Whereas the public notice was given on June 17, 2024 and published on June 19, 2024 for the July 9, 2024 council meeting.

IT WAS MOVED BY COUNCILOR SERGE SABOURIN
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake accepts the Planning Committee's recommendation to allow the minor derogation request for 100 Clark Lake, given that the location of the garage at 0.48m from the lot line does not cause a nuisance to the neighboring lot.

Carried

61-07-2024

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake accepts the quote from Proligne to paint the center lines on the Picanoc and Belmont road, approx. 17KM at a cost of \$420.00 plus tax per kilometer.

Carried

62-07-2024

IT WAS MOVED BY COUNCILOR PENNY DUBEAU
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake accepts the following private road name which will be sent to Toponymie Québec as per their guidelines:

Convergence road (private)

Carried

63-07-2024

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

THAT the Municipality of Otter Lake hires four summer students, Dean Berube as part-time Municipal Labourer, Emma Charette as Recreational Co-ordinator, Alex Burke as Administration Clerk and Payton Dubeau Harris to work part-time on waste management . Students will complete weekly timesheets to track their activities. A portion of the fulltime student wages will be covered by Canada Summer Jobs grant.

Carried

64-07-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DANIEL LAMARCHE

THAT the Municipality of Otter Lake authorizes Mr. Denis Chaussé, Fire Chief, to take on Mrs. Nathalie St-Amour to the Pontiac North Fire Department. The new member will be on probation for 6 months.

Carried

Varia

Mayor M Terry Lafleur:

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaile:

Seat #3: M Daniel Lamarche:

Seat #4 Mme Penny Dubeau:

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Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias:

Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report
- Road Foreman's Report
- Leslie Park report
- Waste Management Committee
- Invasive Species Committee

Correspondence

- | | | |
|----|-------------------------|-----------------------|
| 1. | Jadwiga Dunin-Borkowska | Yates road |
| 2. | Brad Dale | Hydro Québec |
| 3. | Sabrina Ayres | Heritage inventory |
| 4. | Municipality of Thorne | Cell service |
| 5. | Manon Perron | Municipal property |
| 6. | Natacha Guillemette | Update |
| 7. | Grace Dale | Speed limit Route 303 |

65-07-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

That the accounts be paid

Carried

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CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$113,688.38 have been proposed.

Signed in Otter Lake, Quebec
This 9th day of July 2024.

Andrea Lafleur, Director General

Accounts payables :	113,688.38 \$
Prepaid Invoices:	89,405.16 \$
Elected and Employees Salary:	60,286.55 \$
Total:	263,380.09 \$

QUESTION PERIOD

66-07-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

THAT the meeting be adjourned at 7:47PM.

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General

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