



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

**Tuesday September 1st, 2020**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, DESIREE TREMBLAY, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

### **99-09-2020**

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS  
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay: YES
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc:
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

### **100-09-2020**

IT WAS MOVED BY COUNCILOR IVAN LEBLANC  
AND UNANIMOUSLY RESOLVED

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

**THAT** the Minutes of the regular council meeting August 4th, 2020 be accepted as written.

Carried

---

### 101-09-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**THAT** the Municipality of Otter Lake gives the Otter Lake RA Committee a contribution of \$2500.00 as per the 2020 Budget.

Carried

---

### 102-09-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake makes a donation of \$300.00 to the Fort Coulonge High School for a bursary at their 2020 graduation ceremony, a student from our municipality.

Carried

---

### 103-09-2020

**WHEREAS** the Transport Québec has paid compensation of \$304,904.00 for the maintenance of local roads for the calendar year 2019;

**WHEREAS** compensation distributed to the municipality is for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which municipalities are responsible;

#### **FOR THESE REASONS,**

it is proposed by IVAN LEBLANC, seconded by KATHLEEN GAUTHIER, and was unanimously resolved and agreed that the Municipality of Otter Lake informs Transport

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

Québec that compensation was used for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Aid Program for the maintenance of local roads.

Carried

---

### 104-09-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

**THAT** the Municipality of Otter Lake accepts the quote from Consult'Eau for the replacement of the pyrophosphate dosing system at the pump house at a cost of \$2573.13 tax included.

Carried

---

### 105-09-2020

IT WAS MOVED BY COUNCILOR  
AND RESOLVED

CARLEN LAFLEUR

**THAT** the Municipality of Otter Lake adopts **BY-LAW NO 02-09-2020 ON THE MANDATORY WASHING OF WATERCRAFT AND ACCESS TO WATER BODIES OF THE MUNICIPALITY OF OTTER LAKE.** (Notice of motion and project by-law presentation August 4, 2020) **ANNEX A**

**Note: Councillor Kathleen Gauthier against the resolution**

Carried

---

### 106-09-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**THAT** the Municipality of Otter Lake hires Denis Paquette Construction and Renovation to repair the roof and the ceiling in the men's washroom at the Raymond Johnston Community Centre. The cost is \$8269.92 plus tax.

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

Carried

### 107-09-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**THAT** the Municipality of Otter Lake purchases two sixteen foot steel gates from Hayes Manufacturing in Shawville to install at the entrance of Jerry Dubeau's gravel pit to secure access to our inventory. Cost is \$200 per gate plus tax.

Carried

### 108-09-2020

**WHEREAS:** The Municipality will be receiving monies in the FDT grant to upgrade the Otter Lake baseball field located at 394 Tessier.

**WHEREAS:** The Municipality received the following quotes to complete the work:

Pontiac Fences (Jeff Villeneuve)	\$19,395.36
Dumouchel Fencing	\$ 52,313.62

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

**AND RESOLVED THAT:** The Municipality hires Pontiac Fences to complete the upgrade of the Otter Lake baseball field at a cost of \$19,395.36.

Carried

### 109-09-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

**THAT** the Municipality of Otter Lake hires JRT Automation to give a training session on the potable water system and find possible improvements in the computer system functions. The cost is \$2000.00 plus tax.

Carried

---

### 110-09-2020

IT WAS MOVED BY COUNCILOR IVAN LEBLANC  
AND UNANIMOUSLY RESOLVED

**THAT** the Municipality of Otter Lake purchases a jumping jack tamper from Battlefield Equipment, this equipment will allow for better installation of culverts and water lines. . The cost is \$2995.00 plus tax.

Carried

---

### **Varia**

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay: Drive In Movie October 3rd

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

Seat #6 M Robin Zacharias: Automatic door openers installed at the Raymond Johnston Community Centre

Pharmacy survey results

---

### **Information for Council Members**

Building Inspector report

Mayor's report

FHQ grant available; contact the Pontiac MRC

Volunteer Appreciation evening October 26<sup>th</sup>

Composting grant; MRC is doing a study for a regional project

2020 FQM Congress – Cancelled – COVID-19

COVID-19 – Emergency Aid funding still available through the MRC

Land tax Sale November 12th in Campbells Bay

Terry Fox Challenge until September 25th

Strategic Planning session in Otter Lake September 14th at 7PM

Firechief's report

Road Foreman's Report

Leslie Park report

---

### **Correspondence**

- |                            |                          |
|----------------------------|--------------------------|
| 1. Sylvie Thibault         | Biblio annual report     |
| 2. Loisir Sport Outaouais  | Volunteer prize          |
| 3. Colleen Jones           | FRR grant                |
| 4. Christine Kluge         | Properties for sale/rent |
| 5. Sabrina Ayres           | Plaisirs Plein air       |
| 6. Sabrina Ayres           | Religious Heritage       |
| 7. Sieur-de-Coulonge       | Bursary                  |
| 8. Michael Poulin          | Boat wash grant          |
| 9. Alexandre Savoie-Perron | Strategic vision Pontiac |
| 10. Cyndy Phillips         | Marketing project        |
- 

### **111-09-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**That** the accounts be paid

Carried

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$218,833.96 have been proposed.

Signed in Otter Lake, Quebec  
This 1st day of September 2020.

Andrea Lafleur, Director General

---

Accounts payables :	218,833.96 \$
Prepaid Invoices :	7,024.71 \$
Elected and Employees Salary :	33,555.51 \$
<b>Total :</b>	<b>259,414.18 \$</b>

---

### **112-09-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**THAT** the meeting be adjourned at 9:10PM.

Carried

---

KIM CARTIER VILLENEUVE, Mayor

---

ANDREA LAFLEUR, Director General