



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday November 16, 2021

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors KATHLEEN GAUTHIER, ROBIN ZACHARIAS, SERGE SABOURIN, DARREN KNOX, PENNY DUBEAU, JENNIFER QUAILE all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present and thanks the previous council and Mayor, after establishing a quorum opens the session

125-11-2021

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaille :
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin :
7. Seat #6 M Robin Zacharias:

Director General Andrea Lafleur :

126-11-2021

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER

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MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting October 5th, 2021 be accepted as written.

Carried

127-11-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Minutes of the extra ordinary meeting October 7th, 2021 be accepted as written.
(Financial Report 2020)

Carried

128-11-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

THAT the Municipality of Otter Lake puts a Christmas greeting on CHIP radio in the month of December. The cost is \$200.00 plus tax for Chip FM.

Carried

129-11-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Municipality of Otter Lake contributes an amount of \$75.00 to the Christmas decorating contest 2021. Funds will be received from the RA Committee, 50+ Club and the Fire Department to help cover the cost.

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Carried

130-11-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

PENNY DUBEAU

THAT the Municipality of Otter Lake adds Mr. Terry Lafleur to the signature card for the Royal Bank. The four signatures on the account will be Mr. Terry Lafleur, Mrs. Andrea Lafleur, Mrs. Sarah Kluge and Mr. Robin Zacharias. Mrs. Kim Cartier-Villeneuve will be removed from the list.

Carried

Province of Quebec

Municipality name: Otter Lake

Resolution no: 131-11-2021

WHEREAS, in accordance with article 1065 of the Municipal Code, no municipality may sell the vouchers that it is authorized to issue under a by-law, other than by written submission;

WHEREAS the bids are submitted through the Service for adjudication and publication of the results of debt securities issued for the purposes of municipal financing by the Ministry of Finance;

WHEREAS article 1066 of the Municipal Code which provides that the council of a municipality may, by resolution, mandate the Minister of Finance to receive and open the tenders provided for in article 1065, for that municipality and on behalf of that municipality this;

IT IS PROPOSED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER QUAILE

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Procès-verbal / Minutes

THAT, in accordance with article 1066 of the Municipal Code, the council mandates the Minister of Finance to receive and open the submissions provided for in article 1065 of the Municipal Code, for and on behalf of the municipality.

Carried

132-11-2021

TECQ 2019-2023

Whereas:

- The municipality has taken note of the Guide relating to the terms and conditions of payment of the government contribution under the Gasoline Tax Program and the Quebec Contribution (TECQ) for the years 2019 to 2023;
- The municipality must comply with the terms of this guide that apply to it in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

IT IS PROPOSED BY COUNCILOR KATHLEEN GAUTHIER
AND UNANIMOUSLY RESOLVED

- The municipality agrees to comply with the terms of the guide that apply to it;
- The Municipality undertakes to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any liability regarding claims, requirements, losses, damages and costs of all kinds based on injury inflicted on a person, death of that person, damage to property or loss of property attributable to a willful or negligent act resulting directly or indirectly from investments made with the financial aid obtained under the TECQ 2019-2023 program;
- The municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Housing of the attached work program n ° 1 and all other documents required by the Ministry in order to receive the government contribution that was confirmed to him in a letter from the Minister of Municipal Affairs and Housing;
- The municipality undertakes to meet the minimum capital expenditure threshold imposed on it for all of the five years of the program;
- The municipality agrees to inform the Ministry of Municipal Affairs and Housing of any changes that will be made to the work schedule approved by this resolution.
- The municipality hereby certifies that the attached work schedule n ° 1 includes true costs and reflects the cost forecasts for eligible work.

Carried

Varia

Mayor M Terry Lafleur:

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/Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaille:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias:

Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report
- Road Foreman's Report
- Leslie Park report

Correspondence

- | | |
|--------------------------------|------------------------------|
| 1. Club Quad Pontiac | Multi use roads |
| 2. Pontiac Snowmobile Drivers | Use of roads |
| 3. André Labadie | Potable water |
| 4. Jason Brown | Snowplowing Murray Lake road |
| 5. MRC Pontiac | FRR grant |
| 6. Sophie Leblanc | Water training |
| 7. CISSO Outaouais | Flu shot |
| 8. Gaye Rigby-Mann | Old Bridge road bridge |
| 9. Desiree Tremblay | Decorating contest |
| 10. Pontiac Snowmobile Drivers | Donation |
| 11. Heritage College | Training |
| 12. Chip FM | Christmas wishes |

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PENNY DUBEAU

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$220,295.01 have been proposed.

Signed in Otter Lake, Quebec
This 16th day of November 2021.

Andrea Lafleur, Director General

Accounts payables :	220,295.01 \$
Prepaid Invoices :	39,069.39 \$
Elected and Employees Salary :	35,634.21 \$
Total :	294,998.61 \$

134-11-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Municipality of Otter Lake makes a donation of \$250.00 to the 2021 Otter Lake/
Thorne Angel Tree Project.

Carried

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KATHLEEN GAUTHIER

THAT the meeting be adjourned at 7:48PM.

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General