



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

### **Tuesday September 7, 2021**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, ROBIN ZACHARIAS all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

#### **99-09-2021**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

Adoption of the agenda with the additions to « **Varia** »

Mayor Mme Kim Cartier-Villeneuve:

1. Seat 1 Mme Carlen Lafleur:
2. Siege Seat #2: Vacant / Vacant
3. Siege Seat #3 Mme Kathleen Gauthier:
4. Siege Seat #4 Mme Vicky Dubeau:
5. Siege Seat #5: Vacant / Vacant
6. Siege Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

#### **100-09-2021**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

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# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Procès-verbal / Minutes

**THAT** the Minutes of the regular council meeting August 3rd, 2021 be accepted as written.

Carried

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### 101-09-2021

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

**THAT** the Municipality of Otter Lake agrees to cover 50% of the cost of a digital repeater for the Fire Departments of Otter Lake and Thorne. The repeater will significantly improve the communication system for the Fire Departments. The total cost of the repeater including tax is \$13,053.54; the cost to our municipality will be \$6,526.77. The supplier is CTM Mobile.

Carried

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### 102-09-2021

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

CARLEN LAFLEUR

**THAT** the Municipality of Otter Lake accepts the service offer received from Urbec Concepts for the overhaul of our town planning By-laws at a cost of \$19,600.00 plus tax.

Carried

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### 103-09-2021

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**THAT** the Municipality of Otter Lake accepts the quote received from Jennifer Becker to design our new signs for the entrances to town at a cost of \$300.00 plus tax.

Carried

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### 104-09-2021

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# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Procès-verbal / Minutes

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake approves the filing of an application for financial assistance from the Regions and Rurality Fund (FRR) of the MRC Pontiac as part of the Improvements to the grounds at the Raymond Johnston Community Center (Asphalting), situated at 394 Tessier. The municipality authorizes the Director General, Andrea Lafleur, to sign all documentation relating to the grant application.

It is further resolved that the Municipality of Otter Lake contribute a minimum of 20%.

Carried

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### **105-09-2021**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**THAT** the Municipality of Otter Lake adopts **BY-LAW NO 03-08-2021 PERTAINING TO CONDITIONAL USES**. (Notice of motion and project by-law presentation August 3rd, 2021)  
**ANNEX A**

Carried

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### **Varia**

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau:

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Procès-verbal / Minutes

Seat #6 M Robin Zacharias:

50+ Activities at the Raymond Johnston Community Center

Boat wash inspections

Thanks to Jennifer Quaile and Don Chenel for helping with the inspections

Buoys – Petit lac Cayamant

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### **Information for Council Members**

Building Inspector report

Mayor's report

CISSO Training Michel Laporte – Covid and the elderly

John Petty and the 40th Anniversary of the Terry Fox Walk

FRR Project - \$416,632 in grants available

Orange shirt day September 30th

Opening of the Healing Garden – Mansfield September 11<sup>th</sup> at 1PM

Petition for bill 96 – English language

Volunteer awards September 13th at 5:30PM

GORA meeting at 1PM September 11th

Firechief's report

Road Foreman's Report

Leslie Park report

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### **Correspondence**

- |                        |                     |
|------------------------|---------------------|
| 1. Colleen Jones - MRC | FRR Grant           |
| 2. Ron Carmanico       | Lance road          |
| 3. Gaye Rigby-Mann     | Thanks              |
| 4. West Quebecers      | Information session |
| 5. Nancy Morin – MRC   | Inspections         |
| 6. Jennifer Quaile     | GORA Meeting        |
| 7. Farm Credit Canada  | Grant               |
| 8. Sylvie Thibault     | Library             |

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**106-09-2021**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

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# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

**That** the accounts be paid

Carried

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### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$293,703.15 have been proposed.

Signed in Otter Lake, Quebec  
This 7th day of September 2021.

Andrea Lafleur, Director General

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Accounts payables :	293,703.15 \$
Prepaid Invoices :	8,750.37 \$
Elected and Employees Salary :	39,122.51 \$
<b>Total :</b>	<b>341,576.03 \$</b>

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**107-09-2021**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**THAT** the meeting be adjourned at 7:54PM.

Carried

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KIM CARTIER VILLENEUVE, Mayor

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ANDREA LAFLEUR, Director General

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