



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday March 1, 2022

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors KATHLEEN GAUTHIER, ROBIN ZACHARIAS, SERGE SABOURIN, DARREN KNOX, PENNY DUBEAU, JENNIFER QUAILE all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

28-03-2022

IT WAS MOVED BY COUNCILOR DARREN KNOX
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaille :
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin : YES
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

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29-03-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Minutes of the regular council meeting February 1st, 2022 be accepted as written.

Carried

30-03-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

PENNY DUBEAU

THAT the Minutes of the extra ordinary council meeting February 24th, 2022 be accepted as written.

Carried

31-03-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Municipality of Otter Lake hires the FQM to complete job descriptions and salary scales for our municipal employees. Cost is outlined in the offer prepared and will fluctuate based on hours required to complete each evaluation. (Annex A)

Carried

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32-03-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER QUAILE

THAT the Municipality of Otter Lake shows our support of the LGBTQ2S+ Community by raising their flag for the month of June 2022.

Carried

33-03-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Municipality of Otter Lake sends a copy of the draft agreement of the Otter Lake Fire Department and Thorne Fire Department integration proposal to the Municipality of Thorne for their review. A response from Thorne would be appreciated within 30 days of receipt. **(ANNEX B)**

Carried

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake adopts **BY-LAW NO 02-02-2022 PERTAINING TO MINOR DEROGATIONS FROM URBAN PLANNING BY-LAWS**. (Notice of motion and project by-law presentation February 1st, 2022) **ANNEX C**

Carried

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake does not object to the Pontiac Quad Club being able to request a right of access for quad riders on certain multi-use roads located on public territory and which are maintained exclusively by the Club Quad du Pontiac.
ANNEX D

La version française est la version officielle - The French version is the official version

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Carried

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake authorises Andrea Lafleur to attend the ADMQ annual congress in Quebec June 15 to 17th, 2022. The registration cost is \$539.00 plus tax. The Municipality will also cover the costs of accommodations, travel and meals according to the Employee policy.

Carried

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake gives a donation of \$300.00 to the Pontiac Scholarship Fund which helps the youth from the Pontiac continue their education.

Carried

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake approves Terry Richard Construction's quote to provide and install a composting toilet and build a washroom in the new building at the transfer site. Cost is \$3,500.00 plus tax.

Carried

Deposit of DGE-1038's – RE: Donors list and return of expenses – Municipal Election 2021

Varia

Mayor M Terry Lafleur:

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Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaile:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias:

Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report
- Road Foreman's Report
- Leslie Park report

Correspondence

- | | |
|----------------------------|------------------------|
| 1. Jacques Chainé | Pontiac Quad Club |
| 2. Heritage College | Workshops |
| 3. Bernard Roy | FQM Meeting |
| 4. Pontiac Pride | Flag |
| 5. MTQ | Picanoc road and 301 |
| 6. Sabrina Ayres | Loisir Sport Outaouais |
| 7. Sabrina Ayres | Project |
| 8. Martine Gaudet – CNESST | Covid-19 |
| 9. Colleen Jones | Territorial brand |
| 10. Michel Vallieres | Pontiac housing |
| 11. Sabrina Ayres | Cultural community |
| 12. Chantal L'Air | Tourism Relief Fund |

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13. Nancy Morin	Inspections in our municipality
14. Stations EAE	Washing stations
15. Monique Racine	61 Mitchell
16. TECQ 2019-2023	Grant approval
17. Colleen Jones	Petition cellular coverage
18. Charlerick Bergeron	TECQ Info.
19. Pontiac Scholarship Fund	Donation

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$73,323.71 have been proposed.

Signed in Otter Lake, Quebec
This 1st day of March 2022.

Andrea Lafleur, Director General

Accounts payables :	73,323.71 \$
Prepaid Invoices :	25,165.36 \$
Elected and Employees Salary :	40,098.29 \$
Total :	138,587.36 \$

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

.
THAT the meeting be adjourned at .

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General