



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday February 13, 2024

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors ROBIN ZACHARIAS, JENNIFER QUAILE, SERGE SABOURIN, DARREN KNOX, PENNY DUBEAU all forming quorum under the chairmanship of the Mayor.

ABSENT: Councilor DANIEL LAMARCHE (motivated)

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

09-02-2024

IT WAS MOVED BY COUNCILOR PENNY DUBEAU
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaile : YES
4. Seat #3: M Daniel Lamarche:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin :
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

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10-02-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER QUAILE

THAT the Minutes of the regular council meeting January 9th, 2024 be accepted as written.

Carried

11-02-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Municipality of Otter Lake adopts the 2024 Taxation By-Law as presented.

By-Law 01-02-2024 repealing and amending all previous By-Laws that provide for taxation for the year 2024 of the Municipality of Otter Lake.

Whereas a notice of motion was given January 9, 2024;

Whereas it is expedient to revise the tax rate and service rate for 2024

For these reasons,

It is proposed by _____ and resolved unanimously to adopt the By-Law 01-02-2024 repealing and amending all previous By-Laws that provide for taxation for the year 2024 for the Municipality of Otter Lake.

CANADA
PROVINCE OF QUEBEC
TOWN OF OTTER LAKE

Article 1 - General Tax Rates

Section 1.1 Rate of \$ 0.67 per \$ 100 of Roll Assessment

Section 1.2 18% interest on late payments

Section 1.3 Payment of tax bill in 3 installments – if amount is more than \$ 300.00

1st payment of 40% due date April 1, 2024

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2nd 30% payment due date 1 July 2024

3rd payment 30% due date 1 September 2024

Article 2 The distribution rate for water service to users:

Residential	\$ 150.00
Residential with attached business	\$ 225.00
Duplex	\$ 300.00
Triplex	\$ 450.00
Quadruple	\$ 600.00
7 units	\$ 1,050.00
Bar	\$ 300.00
Restaurant	\$ 300.00
Motel/Restaurant	\$ 450.00
Seasonal	\$ 75.00
Laundromat	\$ 450.00
Garage	\$ 300.00
Convenience store	\$ 150.00

Article 3 Rate for the reception site for the residual waste

Fixed \$ 125.00

Section 3.1 Additional Costs

Sofa	100-150 lbs	\$ 20.00
Loveseat	30-50 lbs	\$ 10.00
Kitchen chair	10-15 lbs	\$ 5.00
Mattress (regular)	100 lbs	\$ 10.00
Mattress (King)	150 lbs	\$ 20.00
Box springs	40-50 lbs	\$ 10.00
Carpets, carpet underlay		\$ 0.20 per pound
Dresser (small)		\$ 10.00
Dresser (large)		\$ 20.00
Construction materials		Cost established at reception site
Recycling	No charge	
Metal	No charge	
Brush less than 4 inches	No charge	
Tires	No charge	
Batteries	No charge	
Appliances	No charge	
Compost	No charge	

Article 4 Rate for the upgrading of drinking water infrastructure borrowing bylaw # 005-11-2009

Article 4.1 To provide 25% of expenditures incurred for interest and capital repayment of annual payments on the loan, is hereby imposed and levied annually, during the term of the loan, all taxable

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immovables in the territory of the municipality, a special tax at a rate sufficient to its value as it appears on the assessment roll in force each year.

Rate of \$ 8.00

Article 4.2 To provide for 75% of expenses incurred for interest and capital repayment of annual payments on the loan, it is required by this Regulation and shall be appropriated annually during the term of the loan, each owner a taxable property located within the basin of taxation described in schedule "A" attached to this by law to form an integral part of compensation in respect of each taxable property owned.

The amount of this compensation will be determined annually by multiplying the number of units assigned the following table an below each property taxable by the value assigned to each unit. This value is determined by dividing the expenses incurred for interest and capital repayment of annual payments on the loan by the number of units of all taxable property located within the basin.

ANNEXE - A Building Categories

Number of units

A Residential

Residential building housing	1	\$ 142.00
Residential building with commercial	1.5	\$ 209.00
Seasonal Building	1	\$ 142.00

B Commercial

a) Convenience	1.5	\$ 209.00
b) Convenience store	1.5	\$ 209.00
c) Hairdresser	1.5	\$ 209.00
d) Bar	1.5	\$ 209.00
e) Utility	2	\$ 276.00
f) Gas Station	1.5	\$ 209.00
g) Chip stand	1.5	\$ 209.00
h) General Store & a variety of items	1	\$ 142.00
i) Nonprofit Business	1	\$ 142.00
j) Bakery	1.5	\$ 209.00
k) Bed & Breakfasts	1.5	\$ 209.00
l) Restaurant	1.5	\$ 209.00
m) Motel/Restaurant	2.0	\$ 276.00
n) Garage	1.5	\$ 209.00

C Other commercial building

a) Professional Office	1.5	\$ 209.00
b) Post Office	1.5	\$ 209.00
c) Government Offices - Private	1.5	\$ 209.00

D Vacant building land	.5	\$ 75.00
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Article 5 Trailers

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Permanent installation: Twelve month installation of a trailer outside a commercial campground - \$150.00

Temporary installation: Trailer installation outside a commercial campground for a period exceeding 15 days between May 1st and October 31st - \$ 100.00

Article 6 By-Law comes into force in accordance with the law.

Given at Otter Lake (Quebec)
This 13th day of February 2024.

Andrea Lafleur
Director General

Terry Lafleur
Mayor

Notice of Motion: January 9, 2024
Date adopted: February 13, 2024
Publication Date: February 13, 2024
Effective Date: February 13, 2024

12-02-2024

IL EST PROPOSÉ PAR CONSEILLER SERGE SABOURIN
ET RÉSOLU À L'UNANIMITÉ

IT WAS MOVED BY COUNCILOR SERGE SABOURIN
AND UNANIMOUSLY RESOLVED

QUE la municipalité d'Otter Lake autorise la Directrice générale, Andrea Lafleur, et le maire, Terry Lafleur, de signer l'entente inter municipale avec l'MRC Vallée-de-la-Gatineau pour le traitement de compostage des matières organiques. Compostage sera livré à leur Complexe Sud localisé à Kazabazua, Québec. (Annexe A)

THAT the Municipality of Otter Lake authorizes the Director General, Andrea Lafleur, and the Mayor, Terry Lafleur, to sign the inter-municipal agreement with the MRC Vallée-de-la-Gatineau for the composting of organic materials. Compost will be delivered to their South Complex in Kazabazua, Québec (Annex A).

Carried

Notice of motion

Notice of motion given by DARREN KNOX to modify bylaw Subdivision 033-05-2003, Chapter 2, article 2.1, regarding the minimum standards for zones in the Forestry Land Use Designation. Project bylaw annexed. (Annex B)

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IT WAS MOVED BY COUNCILOR
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DARREN KNOX

THAT the Municipality of Otter Lake adopts project bylaw (Annex B) to change article 2.1 of Chapter 2 of the Subdivision bylaw 033-05-2003, modifying the minimum standards for zones in the Forestry Land Use Designation.

Carried

Varia

Mayor M Terry Lafleur:

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaille:

Comments on Warden Jane Toller's actions

Seat #3: M Daniel Lamarche:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias:

Tickets for 50 Plus Club Valentine's dinner/dance still available

Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report
- Road Foreman's Report
- Leslie Park report
- Waste Management Committee
- Invasive Species Committee

Committee met January 25th to work on a plan with the objective of preventing the further spread of invasive species

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Correspondence

1. Colinda Dubeau	Tops
2. Sophie Chatel	Tourism Growth Program
3. MTQ	Work on Route 301
4. Chef Lance Haymond	Waste management
5. Colin Lachance	Project update
6. Martin Leduc	Permission
7. Debbie	Piano to donate
8. Rachel Soar-Flandé	Housing survey
9. Service Canada	Outreach
10. Emma Rochon	Donation
11. Kim Lesage	FQM Engineering service
12. Sophie Bechamp	Activity Day
13. Linda Lafortune	presentation
14. Jon Stewart	Pontiac Chamber Commerce
15. Sécurité civile	Solar eclipse
16. Travis Ladouceur	Resolution
17. Claire Gauthier	Advertising

14-02-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

PENNY DUBEAU

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$78,816.83 have been proposed.

Signed in Otter Lake, Quebec
This 13th day of February 2024.

Andrea Lafleur, Director General

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Accounts payables :	78,816.83 \$
Prepaid Invoices:	72,126.91 \$
Elected and Employees Salary:	73,903.51 \$
Total:	224,847.25 \$

QUESTION PERIOD

15-02-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DARREN KNOX

THAT the meeting be adjourned at 8:15PM.

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General