



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Ordre du jour / Agenda

Tuesday October 5, 2021

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, ROBIN ZACHARIAS all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

108-10-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2: Vacant / Vacant
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5: Vacant / Vacant
7. Seat #6 M Robin Zacharias: YES

Directrice Générale Andrea Lafleur :

109-10-2021

IT WAS MOVED BY COUNCILOR

ROBIN ZACHARIAS

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AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting September 7th, 2021 be accepted as written.

Carried

110-10-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake approves Terry Richard Construction's quote to upgrade the sign at the entrance to the Raymond Johnston Community Centre. Cost is \$3,690.00 plus tax.

Carried

111-10-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Municipality of Otter Lake approves Terry Richard Construction's quote to complete the cement slab at the transfer station. Cost is \$16,800.00 plus tax.

Carried

112-10-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Municipality of Otter Lake gives approval for the purchase of three new signs for the entrances to town and an addition to the RA entrance sign. Signs to be purchased from

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Mystical Creations at a total cost of \$2,885.00 plus tax. Signs to be ready by October 20th deadline.

Carried

113-10-2021

IT WAS MOVED BY COUNCILOR VICKY DUBEAU
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake authorizes Ginger Finan, Building Inspector, to register for four online COMBEQ training courses at a cost of \$ 1750.04 plus tax. The training subjects are those recommended by COMBEQ for any new inspectors.

Carried

114-10-2021

IT WAS MOVED BY COUNCILOR VICKY DUBEAU
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake agrees to increase the remuneration of their Class 3 snow plow drivers in order to remain competitive locally. (Annex A)

Carried

115-10-2021

RESOLUTION AUTHORIZING PERSONS TO ISSUE STATEMENTS OF OFFENSE ON BEHALF OF THE MUNICIPALITY

Whereas article 147 of the Code of Criminal Procedure (R.S.Q., c.25.1) prescribes that a person must be authorized in writing by the prosecutor to issue a statement of offense to a defendant;

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Whereas that the Municipality of Otter Lake initiates proceedings for the sanction of an infringement of by-law 271-2021 providing for the prevention of fires on the territory of the MRC Pontiac;

Whereas it is necessary to effectively and legally ensure these criminal proceedings to authorize persons to issue on behalf of the Municipality of Otter Lake offense statements;

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER
AND UNANIMOUSLY RESOLVED

That the municipal council give the persons occupying the following positions the power to issue statements of offense on behalf of the Municipality of Otter Lake:

· Mr. Denis Chaussé, SSI Dir OLFD

In addition, this resolution will be sent to the MRC for application of by-law 271-2021 providing for the prevention of fires on the territory of the MRC Pontiac.

Carried

116-10-2021

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake accepts the quote from Proligne to paint the lines on the Picanoc and Belmont road, approx. 20KM at a cost not to exceed \$6000.00 plus tax. Weather permitting.

Carried

117-10-2021

IT WAS MOVED BY COUNCILOR VICKY DUBEAU
AND UNANIMOUSLY RESOLVED

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THAT the Municipality of Otter Lake hires Nathan Masseau to complete a portion of the required high brush cutting on Picanoc road , Leslie road and Belmont road, cost not to exceed \$15,000.00 plus tax.

Carried

118-10-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CARLEN LAFLEUR

THAT the Municipality of Otter Lake purchases a 54 inch snowblower for the Kioti tractor at a cost of \$8,800.00 plus tax from Bromley Farm Supply.

Carried

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Siège/Seat #3 Mme Kathleen Gauthier:

Siège/Seat #4 Mme Vicky Dubeau: Hydro Light Farrell road

Seat #6 M Robin Zacharias: Snow plowing hire Ricky Lafleur

Thanks to the Mayor and council for their years of service

119-10-2021

WHEREAS the Municipality of Otter Lake must hire another employee to be able to complete our own snow plowing;

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WHEREAS the candidates were evaluated to determine the most qualified individual to fill the position;

WHEREAS the committee came to a unanimous decision to hire the most qualified candidate;

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND RESOLVED

THAT the Municipality of Otter Lake hires Mr. Ricky Lafleur as our new tandem operator, salary to be established based on experience.

Carried

Information for Council Members

- Building Inspector report
 - Mayor's report
 - Pontiac MRC – Draw for crown land lots
 - Hauts Bois School Board – Shortage of housing for teachers in the Pontiac
 - GORA annual meeting went well
 - MRC Pontiac Land use development plan in progress
 - MRC Pontiac Evaluation Department issues
 - Firechief's report
 - Road Foreman's Report
 - Leslie Park report
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Correspondence

- | | |
|---------------------|-----------------------|
| 1. Michel Vallières | TARP Information |
| 2. Julien Gagnon | MRC Fire By-law |
| 3. Len Dufour | Garbage after fire |
| 4. Annick Lance | Shawville Arena |
| 5. Martin Blais | Flu shot |
| 6. Sabrina Ayres | Green jobs |
| 7. Claudia Dubeau | Picanoc line painting |
| 8. Bernard Roy | Wood Program |
| 9. MRC Pontiac | Orange shirt |
| 10. Chantal Lair | Squaw Lake |
| 11. Cletus Ferrigan | Business Information |
| 12. Gerry Bimm | Christmas Greeting |
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120-10-2021

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS

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AND UNANIMOUSLY RESOLVED

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$203,656.56 have been proposed.

Signed in Otter Lake, Quebec
This 5th day of October 2021.

Andrea Lafleur, Director General

Accounts payables :	203,656.56 \$
Prepaid Invoices :	9,361.81 \$
Elected and Employees Salary :	44,419.75 \$
Total :	257,438.12 \$

121-10-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the meeting be adjourned at 7:55PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General