



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

**Tuesday May 4th, 2021**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 6:40PM, on ZOOM, and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, DESIREE TREMBLAY, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

### **50-05-2021**

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER  
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay:
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc: YES
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

### **51-05-2021**

IT WAS MOVED BY COUNCILOR IVAN LEBLANC  
AND UNANIMOUSLY RESOLVED

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**THAT** the Minutes of the regular council meeting April 6th, 2021 be accepted as written.

Carried

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### 52-05-2021

**WHEREAS** the Municipality applied for two students in the Canada Summer Jobs federal program;

**WHEREAS** the Municipality was approved for two student for the summer of 2021;

**FOR THESE REASONS,**

it is proposed by VICKY DUBEAU and was unanimously resolved and agreed that the Municipality of Otter Lake hires two students, to be funded 75% by the grant and 25% by the municipality. The job postings will be posted by end of May, interviews early June, and jobs to commence June 28, 2021.

Carried

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### 53-05-2021

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

CARLEN LAFLEUR

**THAT** the Municipality of Otter Lake purchases a laptop computer to be used by Ronnie Vadneau our Road Foreman. Laptop to be purchased from WEPC at a cost of \$699.00 plus tax.

Carried

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### 54-05-2021

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

**THAT** the Municipality of Otter Lake approves the installation of a Biciborne bike repair station at the Raymond Johnston Community Centre. Costs to be covered by the Pontiac

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MRC and funding obtained by a group of students from ESSC and the Carrefour Jeunesse who have been working hard to improve the cycling experience in the Pontiac.

Carried

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### Notice of motion

Notice of motion is given by ROBIN ZACHARIAS, Councillor of the Municipality of Otter Lake that there will be adoption at a subsequent meeting, of bylaw 02-05-2021 REGARDING TRUCK AND HEAVY VEHICLE TRAFFIC in the Municipality of Otter Lake. Project By-Law annexed.

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### Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau: Leslie Park meeting

Seat #5 M Ivan Leblanc: Stephens road report

Seat #6 M Robin Zacharias: Boat wash station

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### **Information for Council Members**

Building Inspector report

Mayor's report

Volunteer Awards September 13<sup>th</sup>, 2021

Pontiac MRC Tree Day May 28th 2021

surplus / MRC

Emergency funds still available to help businesses at the Pontiac MRC

Land Tax sale September 9th, 2021

maïresses un succès – Thème principal foresterie / Retreat for the Mayors of the Pontiac MRC a success – main topic Forestry

Request for a Forestry School by Warden Jane Toller

Firechief's report

Road Foreman's Report

Leslie Park report

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### **Correspondence**

1. Sarah Narlock	Butterflies
2. Sabrina Ayres	Seniors Action
3. Michel Vallieres	Housing
4. Will Amos	PPJ Trail
5. Sabrina Ayres	Sports Support Fund
6. Sabrina Ayres	Summer camps
7. Ann Beriau	Thank you
8. Alex Savoie-Perron	Agricultural Committee
9. Cathy Verner	Bellemore Lake Assoc.
10. Colleen Jones	Volunteer Awards
11. Colleen Jones	Vaccination
12. Bernard Roy	Evaluation role
13. Paul Thibault	Marlene Lake
14. Travis Ladouceur	Tax sale
15. Club Quad Pontiac	Culvert
16. Chantal Lair	Bicibornes
17. Sabrina Ayres	Grant

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### **55-05-2021**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**That** the accounts be paid

Carried

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### CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$52,448.45 have been proposed.

Signed in Otter Lake, Quebec  
This 4th day of May 2021.

Andrea Lafleur, Director General

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Accounts payables :	52,448.45 \$
Prepaid Invoices :	14,714.91 \$
Elected and Employees Salary :	32,656.80 \$
<b>Total :</b>	<b>99,820.16 \$</b>

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### 56-05-2021

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**THAT** the meeting be adjourned at 7:12PM.

Carried

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KIM CARTIER VILLENEUVE, Mayor

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ANDREA LAFLEUR, Director General