



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday May 14, 2024

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors ROBIN ZACHARIAS, JENNIFER QUAILE, DARREN KNOX, DANIEL LAMARCHE, PENNY DUBEAU all forming quorum under the chairmanship of the Mayor.

ABSENT: Councilor SERGE SABOURIN (motivated)

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

34-05-2024

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur: OUI / YES
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaile :
4. Seat #3: M Daniel Lamarche:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin :
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

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PÉRIODE DE QUESTIONS QUESTION PERIOD

35-05-2024

IT WAS MOVED BY COUNCILOR DANIEL LAMARCHE
AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting April 9th, 2024 be accepted as written.

Carried

36-05-2024

Considering the FRR4 - vitalization call for projects, launched by the MRC Pontiac on June 28, 2023;

Considering that the municipality was approved for a grant of \$100,000 to complete the installation of a Level 3 charging station at 408 Tessier;

Considering the municipality obtained 2 quotes for the purchase of the charging station itself from the following suppliers:

Services FLO inc: \$70,390.00 plus tax

Bornes Québec inc.: \$85,200.74 plus tax

It is moved by Councilor PENNY DUBEAU and resolved to purchase the charging station from the company Bornes Québec in the amount of \$85,200.74 plus tax for the following reasons: ability to charge 2 vehicles at the same time, includes a payment terminal, includes training and project management, possible to upgrade the unit to 200KW and Borne Quebec's reputation in the province of Quebec.

Carried

37-05-2024

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EQUILIBRATION OF THE ASSESSMENT ROLL

It is moved by DANIEL LAMARCHE seconded by ROBIN ZACHARIAS and resolved;

THAT

The municipality proceeds with the equilibration of the assessment roll for the next triennial roll 2025, 2026 and 2027. This process was recommended by the evaluator who observed significant discrepancies between the value levels and that of the selling prices within the municipality. The work carried out within the framework of the equilibration will allow a recovery of the values on the roll and will promote the maintenance of tax fairness.

CARRIED

38-05-2024

WHEREAS the Municipality was made aware of the possible presence of Eurasian Milfoil in Petit Lac Cayamant and Farm Lake;

WHEREAS the council hired a biologist, Annie Parent, to complete a verification of its presence in September 2023;

WHEREAS the report from the biologist confirmed the presence in both lakes with the hot spot being the public boat launch which is 80% covered;

WHEREAS a public meeting was held on May 4th 2024 to discuss the issue and possible solutions;

IT WAS MOVED BY COUNCILOR DARREN KNOX
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake will install a gate at Johnston's public boat launch on Farm Lake and allow all taxpayers access to the lake during the following time intervals for the months of May and June:

Friday: 4PM to 8PM
Saturday: 9AM to 12PM and 4PM to 7PM
Sunday: 9AM to 12PM and 4PM to 7PM

Additional opening hours: Monday May 20th: 9AM to 12PM and 4PM to 7PM
 Monday June 24th: 9AM to 12PM and 4PM to 7PM
 Monday July 1st: 9AM to 12PM and 4PM to 7PM

Appointments to launch your boat can be made during the week by contacting the municipal office.

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In order to have the gate opened the taxpayer will provide their boat washing card as proof of being a taxpayer and will show a ticket that indicates their boat was just washed.

Council will put their mitigation plan into effect which includes the installation of buoys and the characterization of the lake by ABV7 and continue working with the Ministry of the Environment towards finding the best solution for the Municipality of Otter Lake.

Council will re-evaluate the situation for the remainder of the summer on a monthly basis.

Adopted

39-05-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER QUAILE

THAT the Municipality of Otter Lake gives a letter of support to the Municipality of Litchfield regarding their resolution number 2024-05-85 requesting a stop to any further discussion or spending regarding the Energy from Waste Project at the MRC Pontiac. (Annex A)

Carried

40-05-2024

WHEREAS: The Municipality of Otter Lake has received complaints about the condition of several intersections in the municipality;

WHEREAS: Jason Hynes Construction is coming to do some mandatory work in the municipality and could do the necessary repairs;

WHEREAS: The municipality asked Jason Hynes Construction for a price to complete the work;

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

DARREN KNOX

AND RESOLVED THAT: the Municipality of Otter Lake hires Jason Hynes Construction to complete the work at a cost of \$11,099.00 plus tax. Included in the price is the work required after the water main break at 367 Martineau Avenue on the MTQ highway and 6 other intersections.

Carried

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IT WAS MOVED BY COUNCILOR
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PENNY DUBEAU

THAT the Municipality of Otter Lake hires Jeff Villeneuve to replace the posts at Millenium Park, 27 black galvanized steel posts cemented into the ground 6 feet apart. The total cost for materials and installation is \$4,905.94 plus tax.

Carried

42-05-2024

BYLAW 05-12-2023 CONCERNING THE CHARGE TO A NON RESIDENT / NON TAXPAYER FOR AN INTERVENTION OF THE FIRE DEPARTMENT AND FIRST RESPONDERS FOLLOWING A TRAFFIC ACCIDENT OR OTHER INTERVENTION, PREVENTING OR FIGHTING A VEHICLE FIRE.

WHEREAS any municipality may provide for part or all of its goods, services or activities to be financed using a pricing method according to section 244.1 of the Act respecting municipal taxation;

WHEREAS through section 4 of the Municipal Powers Act, the Quebec government has designated the Quebec municipalities as responsible for the safety of their territories;

WHEREAS the Council wishes to establish a fee when a Fire Department is required for an accident or fire vehicle, whose owner is a non-resident / non taxpayer of the Municipality of Otter Lake;

WHEREAS a notice of motion of this bylaw was given by councilor Robin Zacharias at the December 12, 2023 meeting.

CONSEQUENTLY, it is moved by ROBIN ZACHARIAS and seconded by DANIEL LAMARCHE.

RESOLVED THAT this bylaw orders, states, and decrees the following:

SECTION 1

When the Fire Department and the first respondents' services are required, after a traffic accident or other, to intervene, help, or fight a vehicle fire whose owner is a not a resident or a taxpayer of the Municipality of Otter Lake, the individual will be charged a minimum of \$500.00 per intervention for any service that requires a minimum of three (3) hours. As well as an administration fee equal to 20 % of the total hourly rate.

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SECTION 2

This hourly rate, as well as the administration fees, must be paid by the owners insurance even if the Municipality's Fire Department and First Responder Services have been requested by a third party (e.g. Police service or 911)

SECTION 3

This hourly rate, as well as the administration fees, must be paid by the registered owner of the vehicle if they are not carrying valid insurance required by Québec law or another province under the Highway Traffic Act.

SECTION 4

The present bylaw will come into effect according to the Law.

Adopted

Varia

Mayor M Terry Lafleur: Update on Route 301 road work

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaile:

Seat #3: M Daniel Lamarche:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias: Leslie / Possibility of a boat wash station at Leslie Park

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Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report
- Road Foreman's Report
- Leslie Park report
- Waste Management Committee
- Invasive Species Committee

Correspondence

- | | |
|--------------------------|---------------------------------|
| 1. Colin Lachance | Road names |
| 2. Virginie Gargano | Camping at the RA |
| 3. Sophie Chatel | Students |
| 4. RPGL | land tax sale |
| 5. Colin Lachance | Meeting request |
| 6. MTQ | 301 Road work |
| 7. Jonathan Bigras Pilon | Route 301 |
| 8. Canada Summer Jobs | Students |
| 9. Annie Parent | Availability |
| 10. Emilie Trudel | Hydro outages |
| 11. Picabou | Home daycare |
| 12. Jessica Romain | RA for a lunch for the students |
| 13. Jeff Johnston | Invasive species |
| 14. Pontiac Pride | Flag |
| 15. Sabrina Ayres | MADA policy |
| 16. Danelle Bourque | Grants |
| 17. Kari Richardson | Tree Festival |
| 18. Lory Beaudoin | Invasive species |
| 19. Clark Lake Assoc. | Invitation |
| 20. Kari Richardson | Speed on lakes |
| 21. Chantal Villeneuve | Requests |

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IT WAS MOVED BY COUNCILOR
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ROBIN ZACHARIAS

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That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$94,744.86 have been proposed.

Signed in Otter Lake, Quebec
This 14th day of May 2024.

Andrea Lafleur, Director General

Accounts payables :	94,744.86 \$
Prepaid Invoices:	41,452.19 \$
Elected and Employees Salary:	62,972.46 \$
Total:	199,169.51 \$

44-05-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DARREN KNOX

THAT the meeting be adjourned at 8:42PM.

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General

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