



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday February 4th, 2020

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, DESIREE TREMBLAY, CARLEN LAFLEUR, VICKY DUBEAU, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

17-02-2020

IT WAS MOVED BY COUNCILOR CARLEN LAFLEUR
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay: YES
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau: YES
6. Seat #5 M Ivan Leblanc: YES
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

PRESENTATION by Sabrina Ayres from the Pontiac MRC – Results – Public consultation on our municipal leisure services

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Ms Émilie Ladouceur and Ms Ollisha Héroult, two students from Sieur de Coulonge High School are present at our meeting for observation

18-02-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Minutes of the regular council meeting January 7th, 2020 be accepted as written.

Carried

19-02-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake renews the membership to the ADMQ (Association des directeurs municipaux du Québec) for 2020 at a cost of \$923.43 tax included. (includes insurance)

Carried

20-02-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

THAT the Municipality of Otter Lake gives Andrea Lafleur the authorization to order 5 new computers to conform with the new Windows 10 operating system. (3 computers administration, 2 computers library) The cost of the 5 computers including installation and setup is \$4519.00 plus tax. (Annex A)

Carried

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21-02-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake gives a donation of \$100.00 to the Défis Pierre Lavoie, a group of cyclists from the Outaouais School Commissions will be taking part in this event.
(Annex B)

Carried

Notice of motion

Notice of motion is given by **CARLEN LAFLEUR** that at the extra ordinary meeting February 20, 2020, that a By-Law will be introduced in order to determine the rates for the year 2020. Project By-Law annexed.

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay: Otter Lake Fishing Derby February 22 at the RA

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau: Lights at the RA

Seat #5 M Ivan Leblanc: Congratulations to our men doing the snowplowing

Seat #6 M Robin Zacharias: Work on website will soon be completed

La version française est la version officielle - The French version is the official version

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Information for Council Members

Building Inspector report

Mayor's report

Meeting with Mr. André Fortin regarding our municipal projects

Retreat for the Pontiac Mayors – April 2020 – Projects in the Pontiac

MRC office closed every day from 12PM-1PM

Pontiac MRC is working to improve the evaluation department

Pontiac MRC – working to fill the posting for Director of Economic Development

Sureté du Québec – Agent Christophe Malouin-Ouelette on loan to Papineauville – new agent will be assigned to Otter Lake

Firechief's report

Road Foreman's Report

Leslie Park report

Correspondence

- | | |
|-------------------------|---------------------------|
| 1. Denis Chaussé | Annual report |
| 2. MRC Pontiac | Public consultation PAFIO |
| 3. Normand Veillette | Grant |
| 4. Kari Richardson | TNO garbage |
| 5. Danielle Newman | Good bye |
| 6. Michel Lafreniere | Donations |
| 7. Emplois d'été Canada | Grant |
| 8. Todd Hoffman | Pontiac Pool |
| 9. Tourisme Outaouais | Member |

22-02-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$110,508.22 have been proposed.

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Signed in Otter Lake, Quebec
This 4th day of February 2020.

Andrea Lafleur, Director General

Accounts payables :	110,508.22 \$
Prepaid Invoices :	6,924.95 \$
Elected and Employees Salary :	47,188.52 \$
Total :	164,621.69 \$

Question Period 30 minutes

23-02-2020

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

THAT the meeting be adjourned at 8:12PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General