



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday April 6th, 2021

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 6:45PM, on ZOOM, and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, DESIREE TREMBLAY, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

37-04-2021

IT WAS MOVED BY COUNCILOR KATHLEEN GAUTHIER
AND UNANIMOUSLY RESOLVED
Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur:
3. Seat #2 Mme Desiree Tremblay: YES
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc:
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

38-04-2021

IT WAS MOVED BY COUNCILOR DESIREE TREMBLAY
AND UNANIMOUSLY RESOLVED

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THAT the Minutes of the regular council meeting March 2nd, 2021 be accepted as written.

Carried

39-04-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake gives Andrea Lafleur the authorization to put an ad in the Pontiac Journals 2021 Cottage Living Magazine. The cost of the ad for ¼ page ad is \$400.

Carried

40-04-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake gives a donation of \$300.00 to the Pontiac Scholarship Fund which helps the youth from the Pontiac continue their education.

Carried

41-04-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake sends our Sûreté de Québec (SQ) priorities to the Pontiac MRC. The priorities selected by the municipal council are the following:

- 1 – Increased surveillance targeted areas: Speeding
- 2 – Increased surveillance targeted areas: Vandalism

Carried

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42-04-2021

It was moved by KATHLEEN GAUTHIER and resolved that in the absence of the Mayor, Councillor Ivan Leblanc may represent the municipality at any sitting of the TNO Council or of the Regional Council of Mayors of the Pontiac MRC. Mr. Ivan Leblanc has also been appointed acting mayor.

Carried

43-04-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CARLEN LAFLEUR

THAT the Municipality of Otter Lake makes a donation of \$9,500.00 to the Otter Lake Firemen's Association for 2021.

Carried

44-04-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Municipality of Otter Lake accepts the Policy on the use of video surveillance by the Municipality of Otter Lake. (Annex A)

Carried

45-04-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake hires Mr. Robert Berube as our grader operator. Interviews were completed and Mr. Berube was the most experienced and qualified candidate. Mr. Berube will have to complete a 6 month probationary period.

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Carried

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur:

Seat #2 Mme Desiree Tremblay:

Thanks to the RA Committee for the Easter Activity
Volunteer Appreciation ad in the Pontiac Journal

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

Seat #6 M Robin Zacharias:

Planning Advisory Committee

46-04-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake hires Mr. Ronnie Vadneau as our road foreman. Interviews were completed and Mr. Vadneau was the selected candidate. Mr. Vadneau will have to complete a 6 month probationary period.

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Carried

47-04-2021

IT WAS MOVED BY COUNCILOR
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ROBIN ZACHARIAS

Mme. Christine Paramamoss, Mme. Mylène Deneault, Mme. Sandra Beaudoin, M. Kenneth Kluge, Conseiller Robin Zacharias, Conseillère Carlen Lafleur et l'Inspecteur municipal M. Gabi Morin

THAT the Municipality of Otter Lake appoints to the Urban Planning Committee for a term of no more than two (2) years from the date;

By virtue of the Loi sur l'Aménagement et l'Urbanisme, chapter V, art. 147.

Carried

Information for Council Members

- Building Inspector report
- Mayor's report

Hydro Québec hiring workers – call Info. Pontiac 1-800-465-1521 Ext 6022

Retreat for the mayors of the Pontiac MRC cancelled until May

Transport Action available for transportation to the vaccination clinics – reimbursed by the CISSSO

Funds still available at the MRC to help small businesses (Loan not a grant)

Project By-law for better control of type of traffic on Farm Lake road

Thanks to the RA Committee for their Easter event

Pontiac MRC hiring two agents to help businesses - Québec Business Access

Thanks to the employees at the library for their Easter activities for the youth at the school

- Firechief's report
- Road Foreman's Report
- Leslie Park report

Correspondence

- | | |
|--------------------|-----------------|
| 1. Sabrina Ayres | Biblio |
| 2. Sylvie Thibault | Online workshop |
| 3. Denis Chausee | AgriSpirit Fund |

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4. Will Amos	Active Transportation
5. Sabrina Ayres	Cultural Workshop
6. Sabrina Ayres	Infrastructure program
7. Michaela & René	Sponsorship
8. Bourses Pontiac	Bursary
9. Cyndy Phillips	Mr. David Cyr
10. Dana Bertrand	Cottage Living
11. Denis Chausee	Vaccination
12. Will Amos	High speed internet
13. Colleen Jones	Flavours of the Pontiac
14. Marielle Lair	Work placement
15. Denise Morrissette	Grant
16. MTQ	Double vocation grant

48-04-2021

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$188,165.04 have been proposed.

Signed in Otter Lake, Quebec
This 6th day of April 2021.

Andrea Lafleur, Director General

Accounts payables :	188,165.04 \$
Prepaid Invoices :	11,492.54 \$
Elected and Employees Salary :	44,399.79 \$

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Total : **244,057.37 \$**

49-04-2021

IT WAS MOVED BY COUNCILOR
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KATHLEEN GAUTHIER

THAT the meeting be adjourned at 7:17PM .

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General