



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

### Tuesday August 4th, 2020

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor KIM CARTIER-VILLENEUVE, Councilors KATHLEEN GAUTHIER, CARLEN LAFLEUR, VICKY DUBEAU, DESIREE TREMBLAY, ROBIN ZACHARIAS, IVAN LEBLANC all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

#### 87-08-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 Mme Carlen Lafleur: YES
3. Seat #2 Mme Desiree Tremblay: YES
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc: YES
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

#### 88-08-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**THAT** the Minutes of the regular council meeting July 7th, 2020 be accepted as written.

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## Procès-verbal / Minutes

Carried

### 89-08-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**THAT** the Minutes of the extra ordinary meeting July 21st, 2020 be accepted as written.

Carried

### 90-08-2020

**WHEREAS:** The Municipality will be receiving monies in the TECQ program to complete work on Polish Hills road

**IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED**

KATHLEEN GAUTHIER

**AND RESOLVED THAT:** The Municipality approves the purchase of approx. 960 tons of gravel from Morin Sand & Gravel at a cost of \$7.25 per ton plus tax.

Carried

### 91-08-2020

**WHEREAS:** The Municipality will be receiving monies in the TECQ program to complete work on Polish Hills road

**WHEREAS:** The Municipality has chosen three truckers to do the hauling:

Benny Beauchamp	1 truck	Max. \$780.00 before tax
Morin Sand & Gravel	1 truck	Max. \$780.00 before tax
Doug Zacharias Ltd	2 trucks	Max. \$1560.00 before tax

**IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED**

ROBIN ZACHARIAS

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**AND RESOLVED THAT:** The Municipality approve trucking of \$3,120.00 before tax to haul the gravel required for the work on Polish Hills road. (Suppliers will be paid according to the rates established by the Quebec Ministry of Transport)

Carried

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### 92-08-2020

**WHEREAS:** The Municipality will be receiving monies in the TECQ program to complete work on Milliken road East

**IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED**

DESIREE TREMBLAY

**AND RESOLVED THAT:** The Municipality approves the use of 725 tons of our gravel inventory which is located in Jerry Dubeau's pit to complete the work on Milliken East.

Carried

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### 93-08-2020

**WHEREAS:** The Municipality will be receiving monies in the TECQ program to complete work on Milliken road East

**WHEREAS:** The Municipality has chosen three truckers to do the hauling:

Benny Beauchamp	1 truck	Max. \$640.00 before tax
Morin Sand & Gravel	1 truck	Max. \$640.00 before tax
Doug Zacharias Ltd	2 trucks	Max. \$1280.00 before tax

**IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED**

KATHLEEN GAUTHIER

**AND RESOLVED THAT:** The Municipality approve trucking of \$2,560.00 before tax to haul the gravel required for the work on Milliken road East. (Suppliers will be paid according to the rates established by the Quebec Ministry of Transport)

Carried

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## Procès-verbal / Minutes

### 94-08-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**THAT** the Municipality of Otter Lake approves the hiring of a new member on the Fire Department, Mr. Joshua Payet. Mr. Payet is fully qualified and will require no training; the Fire Department feels he will be a valuable asset to the team.

Carried

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### 95-08-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake hires Mr. Robert Proulx as the new Road Foreman after the resignation of Mr. John O'Malley from the position on July 30<sup>th</sup>. Interviews were held on Tuesday June 23<sup>rd</sup>, results were reviewed with council and Mr. Robert Proulx was selected as the second best candidate to fill the position. Mr. Proulx will be subject to a three month probationary period.

Carried

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### 96-08-2020

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake accepts the proposed activity during Quebec's Culture Month and will assist the MRC in the organisation of the proposed activity. Councillor Desiree Tremblay and Director General Andrea Lafleur will be the main points of contact leading up to and on the day of the event.

Carried

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### **Notice of motion**

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## Procès-verbal / Minutes

Notice of motion is given by ROBIN ZACHARIAS that at the ordinary meeting September 1, 2020, that a By-Law will be introduced for the mandatory washing of watercraft and access to water bodies of the Municipality of Otter Lake. Project By-Law annexed.

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### Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 Mme Carlen Lafleur: Murale Parc Millenium / Millenium Park mural

Seat #2 Mme Desiree Tremblay: CRSBPO réunion le 17 août – Finances 2019 /  
CRSBPO meeting August 17th – 2019 Financials  
  
Questions du comité d'association récréatif / Questions  
from the RA Committee

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc: Prohibited from smoking in Fire Department garage  
  
Purchase of 3 bunkers for the Fire Department in 2021

Seat #6 M Robin Zacharias: COVID-19 Application for cellular phones

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### **Information for Council Members**

Building Inspector report

Mayor's report

MRC Pontiac – Mrs. Christine Kluge now working for the Economic Development Department and not evaluation

Still Standing CBC TV series looking at Otter Lake as potential location

Pharmacist looking at Otter Lake as a potential location to have a pharmacy

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- Firechief's report
- Road Foreman's Report
- Leslie Park report

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### **Correspondence**

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|------------------------|---------------------------|
| 1. Travis Ladouceur    | SPCA                      |
| 2. Travis Ladouceur    | Public meetings           |
| 3. MRC                 | Christine Kluge           |
| 4. MTQ                 | Grant                     |
| 5. Colleen Jones - MRC | Masks                     |
| 6. Jennifer Quaille    | Regulations for the lakes |
| 7. Eduar Ospina        | Cultural grant            |
| 8. Normand Veillette   | Physical activities       |
| 9. Ricky Lavigne       | Thank you                 |
| 10. Melissa Durocher   | MDJ                       |
| 11. Thierry Raimbault  | Composting grant          |
| 12. Sabrina Ayres      | Cultural activities       |

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### **97-08-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**That** the accounts be paid

Carried

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### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$93,736.25 have been proposed.

Signed in Otter Lake, Quebec  
This 4th day of August 2020.

Andrea Lafleur, Director General

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Accounts payables :	93,736.25 \$
Prepaid Invoices :	7,284.50 \$
Elected and Employees Salary :	30,227.72 \$
<b>Total :</b>	<b>131,248.47 \$</b>

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**98-08-2020**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

DESIREE TREMBLAY

**THAT** the meeting be adjourned at 8:40PM .

Carried

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KIM CARTIER VILLENEUVE, Mayor

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ANDREA LAFLEUR, Director General