



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday February 1, 2022

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:04PM, on ZOOM, and which were present the Mayor TERRY LAFLEUR, Councilors KATHLEEN GAUTHIER, ROBIN ZACHARIAS, SERGE SABOURIN, DARREN KNOX, PENNY DUBEAU, JENNIFER QUAILE all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

17-02-2022

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaille :
4. Seat #3 Mme Kathleen Gauthier:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin :
7. Seat #6 M Robin Zacharias: OUI / YES

Director General Andrea Lafleur :

18-02-2022

La version française est la version officielle - The French version is the official version

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

KATHLEEN GAUTHIER

THAT the Minutes of the regular council meeting January 11th, 2022 be accepted as written.

Carried

19-02-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Minutes of the extra ordinary council meeting January 24th, 2022 be accepted as written. (Budget and Capital Spending)

Carried

20-02-2022

TECQ 2019-2023

Whereas:

- The municipality has taken note of the Guide relating to the terms and conditions of payment of the government contribution under the Gasoline Tax Program and the Quebec Contribution (TECQ) for the years 2019 to 2023;
- The municipality must comply with the terms of this guide that apply to it in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

IT IS PROPOSED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

- The municipality agrees to comply with the terms of the guide that apply to it;
- The Municipality undertakes to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any liability regarding claims, requirements, losses, damages and costs of all kinds based on injury inflicted on a person, death of that person, damage to property or loss of property attributable

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to a willful or negligent act resulting directly or indirectly from investments made with the financial aid obtained under the TECQ 2019-2023 program;

- The municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Housing of the attached work program n ° 1 and all other documents required by the Ministry in order to receive the government contribution that was confirmed to him in a letter from the Minister of Municipal Affairs and Housing;
- The municipality undertakes to meet the minimum capital expenditure threshold imposed on it for all of the five years of the program;
- The municipality agrees to inform the Ministry of Municipal Affairs and Housing of any changes that will be made to the work schedule approved by this resolution.
- The municipality hereby certifies that the attached work schedule n ° 1 includes true costs and reflects the cost forecasts for eligible work.

Carried

21-02-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

THAT the Municipality of Otter Lake appoints to the Urban Planning Committee for a term of no more than two (2) years from the date;

Councillor Jennifer Quaile and Municipal Inspector Ginger Finan.

By virtue of the Loi sur l'Amenagement et l'Urbanisme, chapter V, art. 147.

Carried

22-02-2022

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DARREN KNOX

THAT the Municipality of Otter Lake accepts the 2022 salary increases as per the 2022 Salary Calculations Report. The report was signed by the Mayor and conforms to the budgeted amounts as per discussions with the HR committee and council members.

Carried

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Notice of motion

Notice of motion is given by _____ that at the extra ordinary meeting February ____, 2022, that a By-Law will be introduced in order to determine the rates for the year 2022. Project By-Law annexed.

Notice of motion

Notice of motion is given by _____, Councillor of the Municipality of Otter Lake that there will be adoption at a subsequent meeting, of bylaw 02-02-2022 pertaining to minor derogations. Project By-Law annexed.

Varia

Mayor M Terry Lafleur:

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaille:

Seat #3 Mme Kathleen Gauthier:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias:

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Information for Council Members

- Building Inspector report
 - Mayor's report
 - Firechief's report
 - Road Foreman's Report
 - Leslie Park report
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Correspondence

- | | |
|-------------------------|----------------------|
| 1. Sabrina Ayres | Sports Leisure |
| 2. Cyndy Phillips | Service Clubs |
| 3. André Labadie | Potable water |
| 4. Jean-Pierre Lepape | Chickens |
| 5. Jane Toller | Thank you |
| 6. TRGIRTO | Forestry |
| 7. Scott Lemay | Leslie Park |
| 8. Michel Vallieres | Housing shortage |
| 9. Natacha Guillemette | Covid test kits |
| 10. Kim Lesage | Engineering services |
| 11. Marc Olivier Bisson | Mr. George St-Pierre |
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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$104,147.33 have been proposed.

Signed in Otter Lake, Quebec
This 1st day of February 2022.

Andrea Lafleur, Director General

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Accounts payables :	104,147.33 \$
Prepaid Invoices :	7,305.38 \$
Elected and Employees Salary :	47,671.03 \$
Total :	159,123.74 \$

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

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THAT the meeting be adjourned at .

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General