



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday August 8, 2023

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors ROBIN ZACHARIAS, JENNIFER QUAILE, SERGE SABOURIN, DARREN KNOX, PENNY DUBEAU, DANIEL LAMARCHE all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

92-08-2023

IT WAS MOVED BY COUNCILOR SERGE SABOURIN
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaile :
4. Seat #3: M Daniel Lamarche:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin :
7. Seat #6 M Robin Zacharias:

Director General Andrea Lafleur :

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93-08-2023

IT WAS MOVED BY COUNCILOR DANIEL LAMARCHE
AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting July 11th, 2023 be accepted as written.

Carried

94-08-2023

IT WAS MOVED BY COUNCILOR JENNIFER QUAILE
AND UNANIMOUSLY RESOLVED

THAT the Minutes of the special council meeting July 20th, 2023 be accepted as written.

Carried

95-08-2023

IT WAS MOVED BY COUNCILOR PENNY DUBEAU
AND UNANIMOUSLY RESOLVED

THAT the Minutes of the special council meeting July 26th, 2023 be accepted as written.

Carried

96-08-2023

Major road improvements – MTQ announcement

WHEREAS the MTQ made an announcement in 2017 promising the asphaltting of Highway 301 between Highway 366 and Stephens road;

WHEREAS the Municipality has received several complaints from citizens about the condition of this section of Highway 301;

WHEREAS the MTQ has delayed the work for many years now;

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WHEREAS the MTQ reassured us in 2022 that the work would be completed in 2023;

WHEREAS the MTQ removed the work from their program at the last minute and has not provided us with any details as to when the work will be reinstated;

CONSEQUENTLY, it is moved by ROBIN ZACHARIAS and resolved that the Municipality would like to have a confirmation from the MTQ stating when the work will be completed and why it was removed from the programming after waiting so many years for completion. A copy of our resolution will be forwarded to the MNA for Pontiac André Fortin, the Minister of Transport Genevieve Guilbault, MP responsible for Outaouais Mathieu Lacombe and DG of the Outaouais MTQ Francois Asselin.

Carried

97-08-2023

IT WAS MOVED BY COUNCILOR SERGE SABOURIN
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake adopts the revised SQ By-laws as follows:
(Notice of motion and Project By-laws deposited July 11, 2023)

SQ 2023-01 – Parking
SQ 2023-02 – Security, peace and order in public places
SQ 2023-03 – Nuisances
SQ 2023-04 – Peddling
SQ 2023-05 – Outdoor use of water
SQ 2023-06 – Alarm systems

Carried

98-08-2023

IT WAS MOVED BY COUNCILOR DANIEL LAMARCHE
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake purchases cameras and has WEPC install Xplore fiber internet at the recreation center. The cost of internet per month is \$59 plus tax and the maximum cost of installing new cameras to cover more area at the recreation center including the Splashpad is a maximum of \$4000 including tax.

Carried

99-08-2023

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IT WAS MOVED BY COUNCILOR
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JENNIFER QUAILE

THAT the Municipality of Otter Lake hires Annie Parent, biologist, to verify whether or not there is a presence of Eurasian watermilfoil in Farm Lake and Petit Lac Cayamant. The cost is \$800 plus tax. (Annex A)

Carried

100-08-2023

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DANIEL LAMARCHE

THAT the Municipality of Otter Lake agrees to cover the cost to repair our pumper/tanker 225 at a maximum cost of \$17,000. Including parts and labor.

Carried

101-08-2023

WHEREAS the Municipality of Otter Lake put out a tender for winter sand 2023-2024;

WHEREAS the municipality decided to have the sand delivered to the municipal yard and stockpiled. (Municipality will provide the 3% salt)

The following tenders were received:

Camionnage Doug Zacharias:	9,75 \$ per MT plus tax
McGrimmon :	9,55 \$ per MT plus tax
Morin Sable et Gravier :	9,50 \$ per MT plus tax
Entreprises Brian Stanton:	8,50 \$ per MT plus tax

IT WAS MOVED BY COUNCILOR
AND RESOLVED

ROBIN ZACHARIAS

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THAT the Municipality of Otter Lake purchases their sand from Brian Stanton Enterprise for the 2023-2024 winter season, 4000 tons at \$8.50 per MT plus tax, material will be delivered to our yard, mixed with salt and stockpiled.

Carried

102-08-2023

ATTENDU QUE la municipalité d'Otter Lake a lancé un appel d'offres pour le sel d'hiver 2023-2024;

WHEREAS the Municipality of Otter Lake put out a tender for winter salt 2023-2024;

WHEREAS the municipality decided to have the salt delivered to the municipal yard. (200 MT)

The following tenders were received:

Compass Minerals Canada Corp.: \$121.51 per MT plus tax
Sel Warwick: \$147.00 per MT plus tax

IT WAS MOVED BY COUNCILOR PENNY DUBEAU
AND RESOLVED

THAT the Municipality of Otter Lake purchases their salt from Compass Minerals for the 2023-2024 winter season, 200 tons at \$121.51 per MT plus tax, material will be delivered to our yard.

Carried

103-08-2023

WHEREAS Transport Québec has paid compensation of \$424,643.00 for the maintenance of local roads for the calendar year 2023;

WHEREAS compensation distributed to the municipality is for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which municipalities are responsible;

FOR THESE REASONS,

it is proposed by DANIEL LAMARCHE, seconded by SERGE SABOURIN, and was unanimously resolved and agreed that the Municipality of Otter Lake informs Transport Québec that compensation was used for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Aid Program for the maintenance of local roads.

carried

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104-08-2023

IT WAS MOVED BY COUNCILOR
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PENNY DUBEAU

THAT the Municipality of Otter Lake authorizes Mayor Terry Lafleur and Director General Andrea Lafleur to sign the financial assistance agreement under the Maintenance Component of the Local Roads Assistance Program (PAVL) between the Municipality of Otter Lake and the Minister of Transport, Government of Quebec.

Carried

Varia

Mayor M Terry Lafleur:

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaile:

Seat #3: M Daniel Lamarche:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias:

Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report
- Road Foreman's Report

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- Leslie Park report
- Waste Management Committee

Correspondence

- | | |
|-----------------------------|------------------------|
| 1. Sarah Bertrand | Composters |
| 2. Mathieu Laroche | Crown Land |
| 3. Annick Lance – MRC | CREDDO |
| 4. Julie Cafley | Camping |
| 5. Odette Godin | Roof over the rink |
| 6. Ministère des Transports | Road improvement grant |
| 7. Kim Lesage – MRC | Picanoc road |

105-08-2023

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DARREN KNOX

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$74,650.19 have been proposed.

Signed in Otter Lake, Quebec
This 8th day of August 2023.

Andrea Lafleur, Director General

Accounts payables :	74,650.19 \$
Prepaid Invoices:	907,045.66 \$
Elected and Employees Salary:	60,597.33 \$
Total:	1,042,293.18\$

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QUESTION PERIOD

106-08-2023

IT WAS MOVED BY COUNCILOR
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DARREN KNOX

THAT the meeting be adjourned at 7:54PM.

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General